



**Shared Governance Council  
February 11, 2015  
Minutes**

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**Present**

Michael Wyly, James DeKloe, Kevin Anderson, Karen McCord, George Olgin, Jeff Lehfeldt, Richard Crapuchettes, Casey Bess, Jolleena Lewis, Shirley Lewis, Christie Speck, Leslie Minor, Yulian Ligioso, Jowel Laguerre, Peter Cammish

**Absent**

None

**Call to Order**

The meeting was called to order at 2:04 p.m. by the chair, Dr. Leslie Minor, Vice President of Academic Affairs.

**Approval of Agenda**

It was moved by Christie Speck and seconded by Richard Crapuchettes to approve the agenda.

The motion passed unanimously.

**Approval of Minutes**

It was moved by Shirley Lewis and seconded by Kevin Anderson to approve the minutes of January 21, 2015.

The motion passed unanimously.

**Public Comments**

Nicholas Battiste, ASSC/student spoke regarding the Solano Community College logo change and stated that students' input should first be sought regarding the proposed logo enhancement or if it should be changed.

## **Superintendent/President's Report**

### Andrew J. Young Foundation MOU

An MOU between the Andrew J. Young Foundation and Solano Community College will be going to the Governing Board for approval at their February 18, 2015 meeting. The purpose of the MOU is to partner with Solano Community College for the purpose of seeking funding for a proposed Andrew Young Global Center of Vallejo, serving the North Bay Region.

The focus of the Institute is to bring people together, enrich conversations in terms of Ethnic Studies, and open opportunities to young people in our community by providing internships and employment. Backers are top corporations in the United States including PG&E, Chevron and Kaiser in Vallejo. The Andrew Young Foundation has relationships all over the world. Solano College is the first community college to host such an institute.

Space needs were discussed. Currently only an office space is needed at the Vallejo Center. The timeline for the construction of a new building in Vallejo will be 2-5 years.

### Aviation Proposal

The proposal to partner with Huameijiadai Investment Fund Management Company to Expand the Aviation Mechanics Training Program to Chinese International Students was approved at the last Governing Board meeting. This program will be self-supporting and self-sustaining. Students will be given an orientation when they first arrive and will be provided with advisors and mentors. The target date for the first cohort to begin is October 2015. An evaluation plan includes a systematic timeline of review, opportunities and Board and committee engagement, and strategies to address areas of concerns. Metrics in evaluating the program will include student retention and examination pass rates.

### Solano Community College Logo and Name Change

It has been recommended by the Image Campaign that the College refresh its logo. Dr. Laguerre shared with the Council members the proposed enhanced design. Council members shared the following concerns/questions:

- Has the logo change been vetted through the campus community?
- Is the tree the best logo for the college? Students have indicated that they would prefer using the Falcon as the logo.
- The tree has become weak and may die. Would the college still want this logo without the presence of the tree?

- Considering consulting the Art Department for their input/ideas on refreshing the logo.
- Provide multiple options to choose from.
- Has a cost had been determined regarding the change in the logo, as this would mean that campus signs would have to be changed. It cost approximately \$500 for each of the campus trucks to have the logo painted on the side.

It was moved by Jim DeKloe and seconded by Jeff Lehfeldt that we do not adopt a new logo or refresh the current logo until multiple logos have been presented and properly vetted with the campus community and the budget and timeline for implementation has been determined.

Ayes: 11

Noes: 1 (Shirley Lewis)

Abstain: None

The motion passed.

#### Image and Branding Campaign

No report.

#### Student Housing

Preliminary discussions have begun regarding the feasibility of providing student housing on campus. A housing planning company has made a presentation to the Governing Board regarding this; this could also presented via Skype to ASSC. Casey Bess stated that he was in favor of exploring the possibility of student housing as this could benefit many students including foster youth, international students, and student athletes. Jim DeKloe stated that he was concerned about any cost the college may have to incur at this time for consultants.

*Jim DeKloe left the meeting at 3:10 p.m. Quorum was maintained.*

#### Human Resources Update

No Report.

## **Budget Update**

Yulian Ligioso, Vice President of Finance and Administration, shared that based upon current expenditures, the College is currently looking at a deficit of approximately \$1.9 million, which would leave the reserve just barely above the 5% that needs to be maintained. The College is currently working on reducing the encroachments on the general fund from Workforce Development, the Small Business Development Center, and the Children's Center, and limiting classified hourly overtime and substitutes.

There was discussion regarding ways to increase FTES; and the need to offer more classes in the afternoon and on Saturdays when there are plenty of rooms available throughout the campus. The Vacaville Campus offered six Saturday classes this spring, and they all filled, even before the instructors were assigned.

## **Senate Revisions to Code of Ethics**

Michael Wyly presented to the Council a side-by-side comparison of the College's current Code of Ethics and a proposed revision from the Academic Senate, which the Senate passed on April 21, 2014. Professor Wyly explained that the Academic Senate was not completely satisfied with the current Code of Ethics and that the elements contained in the April 21, 2014 proposed revision were more academic friendly.

April 21, 2014 proposed revision from the Academic Senate:

*The Code of Ethics serves to articulate values that the college embodies and promotes:*

- *Act with uncompromising integrity, dignity, respect, and fairness, and promote a spirit of collegiality campus-wide.*
- *Recognize and work to meet the college's responsibility to all citizens of the District to provide an educational program of the highest quality.*
- *Maintain and support transparency, communication, and equality in governance of the College, and in relationship to the community.*
- *Commit to the advancement and protection of academic freedom for all members of the institution.*

Jolleena Lewis asked to have time to take the proposal to the ASSC for input; Shirley Lewis would like to review it with Student Services. Kevin Anderson noted that the technology component had been eliminated from the new proposal and asked the reason for this. Professor Wyly will take this question back to the Senate.

It was the consensus of the Council members to bring this back for action at the March 11, 2015 Shared Governance Council meeting.

### **Emergency Hiring Procedures**

Deferred to the March 2015 Shared Governance Council meeting.

### **Board Policy and Procedures 4215, Smoking on Campus – Report from Ad Hoc Subcommittee**

Deferred to the March 2015 Shared Governance Council meeting.

### **Strategic Proposal Process Orientation**

Peter Cammish, Dean of Research and Planning, reviewed the process for Strategic Proposals and Instructional Equipment requests. Shared Governance Council will review the proposals and make recommendations to the Superintendent/President's Cabinet. Final determinations will be made by the Cabinet.

#### **Strategic Proposal Timeline**

- 21st Jan: Open process with email to \$ALL
- 11th Feb: Discuss ranking and decision making obligations with SGC
- 20th Feb: Close process
- 23rd Feb: Enter proposals in database and setup online ranking
- 24th Feb: Send ranking instructions and proposal details to SGC
- 6th Mar: Collate ranking and send results to SGC
- 11th Mar: SGC meeting to develop final recommendations
- 12th Mar: Final recommendations sent to SPC
- 16th Mar onwards: SPC decide final funded proposals to have final decisions no later than 17th April 2015.

#### **Equipment Funding Timeline**

- 21st Jan: Open process with email to \$ALL
- 20th Feb: Close process
- 23rd Feb: Enter requests in database and setup online ranking
- 24th Feb: Send ranking instructions and request details to SPC
- 2nd March: SPC decide final funded requests

All 2014/15 Strategic Proposal recipients will be asked to complete a short form that outlines the budget spent, delivery of stated outcomes, and any future plans for the initiative. These forms will then be sent to Shared Governance Council for information. If a proposal has been funded for two or more consecutive years, then a request can be made for ongoing funding through the general fund.

## **Governing Board Meeting Agenda – February 18, 2015**

The agenda for the February 18, 2015 Governing Board meeting was reviewed. It was noted that March 2015 will be designated as Women's History Month at the college, and the Governing Board will be acting on the MOU with the Andrew J. Foundation.

### **Adjournment**

It was moved by Casey Bess and seconded by Jolleena Lewis to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 4:06 p.m.

Respectfully submitted by Laurie Gorman

SGC February 11, 2015:lg